



**Caltrans District 4 Pedestrian Advisory Committee (PAC)
September 22, 2010 9:30 -11:30 AM
Meeting Summary**

The meeting was attended by the following PAC members:

Wendy Alfsen, California Walks
Emily Betts, Samtrans/Caltrain
Lindsay Arnold, University of California Safe Transportation, Research & Education Center
Rocky Birdsey, Marin Center for Independent Living
Eliot Hurwitz, Napa County Transportation and Planning Agency
Carol Levine, Alameda County resident
Lynne March, Sonoma County Transportation Authority
Robert Planthold, San Francisco resident
William Riggs, San Francisco resident
Nicole Schneider, At Large Public Health Representative
David Simons, Santa Clara County resident
Russ Taft, Contra Costa County resident

Agenda Items #1 & #2: Introductions and Approval of Summaries of Previous Meetings

The meeting began with brief welcome remarks from Lee Taubeneck, Transportation Planning and Local Assistance Deputy District Director; Jean Finney, Chief of the Caltrans District 4 Office of Transit and Community Planning; and Beth Thomas, the Caltrans staff liaison to the PAC.

Next the attendees reviewed and approved the summary notes from the previous PAC meeting on May 19, 2010.

Agenda Item #3: Nomination and Election of Chair and Vice Chair

Michelle Derobertis was nominated chair and Bob Planthold was nominated vice-chair. In Michelle's absence, Bob chaired the meeting.

Agenda Item #4: Finalization and Adoption of FY 2010-11 Work Plan

There was strong interest from the committee in focusing on reviewing and commenting on

guides and manuals to ensure that they comply with DD 64-R-1, the Department's Complete Street policy.

The PAC agreed on two edits to the Draft Work Plan: one to add the review of pedestrian countdown signal specifications under the Complete Streets category, and another to add "and other technical innovations" to the item regarding the PAC reviewing the California Manual on Uniform Traffic Control Devices.

The PAC also discussed the review of projects. Beth Thomas explained that it is logistically difficult to do county-specific meetings and that the purpose of the PAC is to provide comments about projects in all counties. She also clarified that the PAC will be meeting bi-monthly instead of quarterly in order to review more projects. In response to the proposal that the PAC not travel to project sites for county specific meetings, Lindsay stated that it would be helpful to see project sites in Google Maps street view when the PAC is reviewing project plans.

The Work Plan was adopted with one abstention.

Agenda Item #5: Response to Comments on Caltrans Project Development Procedures Manual and Next Steps

The PAC provided comments on the PDPM at the January 2010 meeting. The response to comments from the Caltrans Headquarters Division of Design was presented, followed by an opportunity for the PAC to decide on next steps.

The PAC was in favor, except for one abstention, of sending a letter to the Caltrans Headquarters Division of Design requesting reconsideration of the PAC comments. The PAC also recommended that the reconsideration of the comments be discussed at the next available meeting of the Active Transportation and Livable Communities (ATLC) group.

Agenda Item #6: Updates on Policies/Guidance/Issues Previously Presented

- Complete Streets Implementation Plan

Beth described the Caltrans Complete Streets Policy, also known as Deputy Directive 64-R-1, and Implementation Plan, as well as the internal Complete Streets Technical Advisory Committee and Steering Committee processes and activities.

- Smart Mobility Framework Implementation

Beth described the adopted Caltrans Smart Mobility Framework and its overlap with the Complete Streets Implementation Plan.

- California Highway Design Manual Multimodal Revision Process

It was reported that draft revisions should be available in mid-October for review. Stakeholders, including the PAC, will have 6 weeks to review the proposed revisions, which should be adopted in December.

- ADA Legal Settlement

The major terms of the settlement and process for reporting complaints to Caltrans were described. The PAC requested a list of the locations, timeline, and priority of the District 4 projects in the Caltrans ADA Transition Plan.

- Multi-use Trail Restrictions on Hours of Use and Caltrans Funding Programs

Closure after dark of multi-use paths through parks is currently an issue in Santa Clara County. Ann Mahaney from Caltrans Headquarters stated that the concern is that there may not be an alternative route. She agreed to look into adding a question to the Caltrans application for funding from the Bicycle Transportation Account asking whether the facility being funded will be open 24 hours a day. This would be a tool for getting applicants to modify projects so that funded facilities remain open for transportation purposes. She agreed to report back at the next PAC meeting.

Agenda Item #7: Public Comment

No public comment was made.

Agenda Item #8: Topics for Next Meeting

Make a PAC member list with contact information.

Agenda Item #9: Announcements and Information Sharing

The next PAC was scheduled for November 17, 2010.

Wendy Alfsen announced that a Strategic Highway Safety Plan meeting will be held on Thursday, September 23, 2010. Charlie Zegeer will be presenting on Pedestrian Safety Improvement Programs.

Bob Planthold and Wendy Alfsen announced the Pedestrians Count! Workshop being held October 4th and 5th in Berkeley at the David Brower Center.